CHESHIRE PUBLIC SCHOOLS SUBJECT AREA SUMMARY SHEETS

ADULT EDUCATION

Program Review Cycle Schedule

18-19   Implement II
19-20   Implement III
20-21   Evaluation-Subcommittee is Formed
21-22   Analyze/Plan-Presentation to CCC
22-23   Implement I

SUBJECT/DEPARTMENT: **Adult Education**

MISSION STATEMENT

Your mission should answer: Why? It provides clarity of purpose. Your mission gives focus to the question, 'Why does this curricular area exist?'

The mission of the Cheshire Public Schools' Adult Education Program is to serve the needs of Cheshire's adult learners through its state mandated program utilizing best teaching practices, and also by providing varied enrichment and interest-based learning opportunities.

PERFORMANCE STANDARDS

Collaborative/Cooperative Worker
- Have the skills to gather scientific information through laboratory, field, and   research work.
- Be able to design and conduct appropriate types of scientific investigations to answer different questions.

Community Contributor
- Be able to organize and communicate the results obtained by observation and experimentation

Complex Thinker
- Be able to recognize the role of observation and experimentation in the development of scientific theories
- Have the skills to gather scientific information through laboratory, field, and research work
- Be able to draw conclusions or inferences from data
- Be able to apply knowledge of scientific content and process in solving real-world problems

Effective Communicator
- Be able to organize and communicate the results obtained by observation and experimentation

Knowledgeable Person
- Have the skills to gather scientific information through laboratory, field, and research work
- Be able to design and conduct appropriate types of scientific investigations to answer different questions.

Self-Directed Learner
- Be able to explain, in some depth, the unifying concepts of the life and physical sciences
- Be able to apply knowledge of scientific content and process in solving real-world problems

Skilled Information Processor
- Be able to organize and communicate the results obtained by observation and experimentation
- Be able to draw conclusions or inferences from data
- Be able to design and conduct appropriate types of scientific investigations to answer different questions.

What are the goals for your program or department for this curriculum area for 2018-19?

1. Continue to promote Adult Education offerings in an effort to recruit and service those adults who would benefit from our ABE, GED, American Citizenship, and ESL education. (Student Recruitment)

2. To enhance our ability to meet the needs of adult learners and increase student retention, we will implement Year 2 of our 5-year plan as outlined in the Cheshire Curriculum Council's evaluation and analysis process. (Curriculum and Instruction/Student Retention)

3. Implement e-testing coupled with the data reporting capabilities of TOPSPRO, and provide professional development in e-test administration and analysis of data to drive instruction. Monitor the implementation of the Educator Evaluation plan that is aligned with the requirements and expectations of SEED and continue curriculum revisions to align with the College and Career Readiness Standards. (Program Improvement/Curriculum and Instruction)

Adult Education
What Was, What Is, What Will Be Form

	What Was	What Is	What Will Be
Curriculum, Objectives, Guides	• ESL: CASAS Competencies/ Level Guides/ Content Standards • GED: GED Curriculum for 5 Content Areas	The CASAS guides the curriculum development process for mandated programs in Adult Education. The curriculum is designed based on individual needs for American Citizenship/ESL/GED and GED is aligned with the Common Core State Standards.	All curriculum guides/documents will align with the CCR standards and include resources for instruction and assessment of those standards.
Texts, Technology, Resources	• ESL: Computer lab ESL Websites, no specific language software for ESL/Writers/ Tapes/ Film/DVDs/ CDs • GED: Same texts	Technology is partially integrated as part of the Teaching and Learning process for mandated Adult Education classes. New textbooks were purchased to support the teaching and learning process in ESL.	Technology will be utilized to support teaching and learning on a regular basis. Online resources, lessons, and tutorials will be used by students and teachers at least one time each week. Google Classroom will be implemented in all adult education classes to support the effective use of all learning resources.
Organizing for Instruction	• ESL: Organization instruction based on CASAS, but increased differentiation	Teachers utilize 21st century learning resources and instructional strategies. Instruction is based on ongoing assessment results for individual students.	The adult education evaluation plan will support teacher growth and student achievement through the effective implementation of goals, lesson plans, and observations for reflective practice. Lesson plans will include: CCR Standards Addressed;

			Learning Goals; Assessment Criteria; Teaching Learning Tasks/Sequences; and Resources.
Assessment	• ESL: CASAS Pre and Post testing mainly/ teacher observations/ students communicate their understanding through in a variety of ways including discussions, projects and plays. • GED: Pre and Post testing is done. Also, GED practice tests are available.	Teachers administer formative assessments to determine individual student needs. Teachers take advantage of online assessment tools for immediate feedback on student progress and needs.	Teachers will utilize online resources and assessment tools to provide immediate feedback related to student progress, strengths, and needs. Teachers will provide online tutorials that provide assessment tools to the learning as they go.
Professional Development	• ESL: Conferences/ Workshops/ Webinars • GED: Conferences/ Workshops	A variety of professional development learning opportunities are offered to Adult Education program teachers including traditional whole group sessions, online webinars, imbedded technology specialist and co-teaching with special emphasis on Google Docs, Common Core State Standards, technology integration, assessment practices, and 21st Century teaching and learning strategies.	Professional learning will focus on: the components of the evaluation plan, the CCR Standards and Strategies for Instruction, and the Google platform to instruct, assess, and communicate class information with emphasis on Google Classroom.