

AVAILABLE SEAT PETITION 2020-2021

Cheshire Public Schools

Per Transportation Policy 3541 Section 11

I/we request a change to transportation to and/or from a location other than the student's assigned bus stop. An available seat is requested to transport the student as indicated below:

- ALTERNATE STOP
 DAYCARE PROVIDER
 STUDENT'S WORKPLACE
 COMMUNITY PROGRAM
 DUE TO UNIQUE AND INDIVIDUAL HARDSHIP
 DUAL CUSTODY (*BOTH PARENTS MUST SIGN)

Please complete the form and return it to the Transportation Office by June 15, 2020, so that school bus routes can be properly and accurately planned in time for the new school year. **Please understand that requests received by the Transportation Office after the 15th calendar day prior to the start of school (August 13th) will not be processed until the 15th calendar day after the start of school.**

Student's Name: _____ Student's Date of Birth: _____

Student's Home Address: _____

*Parents'/Legal Guardians' Names: _____

Parents'/Legal Guardians' Mailing Address: _____

Parents'/Legal Guardians' Home Phone: _____ Cell or Work Phone: _____

E-mail: _____

Name of school the student will attend: _____ Grade: _____

Darcey Student _____ AM SESSION _____ PM SESSION _____ ALL DAY

I/we request an available seat to be effective as of**: _____ Date of Petition: _____

Student must use the alternate location at least TWO SET DAYS per school week	Transport Student to School From	Transport Student from School To
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		

Name, address, and telephone number of daycare facility and/or contact person at student's alternate stop: _____

Specifically describe the facts, circumstances, and reasons supporting this request: _____

Please complete this form yearly and mail to Cheshire Public Schools Transportation, 157 Sandbank Road, Cheshire, Connecticut 06410; or fax to (203) 272-6880; or email to lmiller@cheshire.k12.ct.us. If you need assistance, please call the Transportation Department at (203) 272-2472. In accordance with Transportation Policy, the Superintendent or his designee shall act on the petition and shall endeavor to respond to the parent(s) no later than August 20th of the school year for which the available seat is sought. Please see page 2 for available seat guidelines.

FOR OFFICE USE ONLY		
<input type="checkbox"/> Walker		
Home Bus # _____	Alt. Bus No. _____	Date Received _____
Home Bus Time _____	Alt. Bus Time _____	Effective Date _____
Home Bus Stop _____	Alt. Bus Stop _____	
Date Petitioner Notified: _____ by <input type="checkbox"/> Telephone <input type="checkbox"/> Letter <input type="checkbox"/> Email		
Action Taken : _____		
Date: _____ Petition sent to <input type="checkbox"/> Trans. Supr. <input type="checkbox"/> Dattco Mgr. <input type="checkbox"/> CPD <input type="checkbox"/> Public Works <input type="checkbox"/> Dir. Mgt. <input type="checkbox"/> Principal		

By signing below, I state and acknowledge the following:

1. I cannot and the student cannot provide or arrange transportation to and/or from the alternate location.
2. The Cheshire Board of Education provides for the use of available seats as a privilege and in its sole discretion.
3. The student will be transported between home and school and between the alternate location and school, each week for the school year, in accordance with the set schedule I have provided in this petition. If I want to change the alternate location, I will file a new Available Seat Petition.
4. The student will be transported to and/or from the closest established bus stop, and no bus route will be altered to pick up or drop off the student. A student cannot be assigned to both a bus and daycare/YMCA at the same time.
5. Students shall not be transported to after school activities, such as, but not limited to, scouts, dance classes, sports, etc.
6. Transportation will be provided only within the Town and within the student's school district boundaries.
7. In the event that available seats become assigned to students moving into the area or due to changes in bus assignments, the students permitted to use previously available seats shall relinquish them, as directed by the Superintendent or his designee.
8. Approval of the petition shall not be construed as approval by the Board or its agents of the student's point of origination and/or destination. It is the parent's – not the Board's nor its agents'- responsibility to investigate and select the student's day care provider, community program, or workplace at issue.
9. Decisions concerning available seats are appealable only to the Cheshire Board of Education.
10. If the petition seeks day care transportation for non-resident students, approval of the petition shall be conditioned upon pre-payment of the cost of the transportation to the Cheshire Board of Education.
11. The parent's available seat petition shall contain a set transportation schedule which clearly shows the days of the week and on which days transportation is to be provided to and/or from the home stop and to and/or from the alternate location. An accommodation petition cannot be used in conjunction with an available seat petition.
12. Transportation Policy 3541 is available in Cheshire Public Schools' offices and on our web page <http://www.cheshire.k12.ct.us/district-departments/transportation/policy-and-forms>. All other provisions of this Policy apply to this petition, and I agree to comply with them.

*Signature(s) of Parents/Legal Guardians: _____ Date: _____

*(Two signatures required for dual-custody) _____ Date: _____

**** A minimum of 72 hours from receipt of this petition is required to process the request.**